

Documentations to be submitted

Essential documents

1. Signed and dated Institutional Review Board Proposal Form (Checklist)
2. Covering letter
3. Summary of research proposal (not more than two pages)
4. Full research proposal (together with supporting documents and annexes)
5. A statement of agreement to comply with ethical principles set out in relevant guidelines
6. Curriculum Vitae of all investigators (updated, signed and dated) with recent passport size photo

Documents to be submitted if applicable

7. Informed consent forms
8. Assent forms
9. Permission forms
10. Consent/Assent document for taking/keeping biological samples
11. Information to be provided to participant concerning biological samples
12. Forms and questionnaires intended for research participants
13. Materials for recruitment of participants
14. Relevant documents and tools/products for the study
15. Material Transfer Agreement
16. All significant previous decision(s) made by other ethical committee(s)
17. Copy of MOU/LOA

No. 7, 8, 9,10,11, 12 and 13 must be submitted in both English and Myanmar language

- **All of the above should be submitted in one continuous document with consecutive page numbers and a contents page.**
- **15 complete hard copies should be submitted.**